



CITY OF LECLAIRE, IOWA

325 WISCONSIN STREET
LECLAIRE, IOWA 52753-0605

TEL: (563)-289-4242

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LECLAIRE PARKS & RECREATION COMMISSION AGENDA

Wednesday, April 5th, 2023

6:00 PM at City Hall Conference Room

The Agenda is as follows:

- Roll Call
- Visitors
 - Christina McDonough- Scott County Health Dept
- Approving 3/1/23 Minutes
- Administrative:
 1. Master Plan Update
- Recreational Facilities Update
 1. Huckleberry Park
 1. Fencing
 2. Seeding and Grading Update
 3. New Horizon
 2. Hollyhock Park
 3. Recreation Center/Baseball Fields
 1. Field Maintenance
 2. Bags Program
 4. Program Updates:
 1. Soccer start/ Pictures
 2. Softball/Baseball/Tball Registration
 3. Easter Egg
 - 4.
- New Business
 1. Plaza Update
 2. Summer Meetings
- Adjournment

Title VI Notice to the Public

It is the policy of the City of LeClaire to assure full compliance with Title VI of the Civil Rights Act of 1964 related statutes and regulation provide that no person shall on the basis of race, color, national origin, gender, age or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity conducted by the City. Any person who believes that they are being denied participation in a project, being denied benefits of a program, or otherwise being discriminated against because of race, color, national origin, gender, age, or disability, may contact the City Administrator for the City of LeClaire at (563)-289-6004.



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LECLAIRE PARKS & RECREATION COMMISSION AGENDA

Wednesday, March 1st, 2023

6:00 PM at City Hall Conference Room

The Minutes are as follows:

- Roll Call- Bob, Greg, Heather, Amy, Tom, Michelle, Tim.
- Visitors-
- Approving 2/1/23 Minutes - Tom motions to approve. Bob Seconds. Motion passed.
- Administrative:
 1. Master Plan Update-
 2. Meeting Days- Will discuss at next meeting if meeting changes need to be made.
- Recreational Facilities Update
 1. Huckleberry Park
 1. Fencing- Cemetery is requiring putting up a fence between the properties.
 2. Seeding and Grading Update- Waiting on full master plan before we can see what we can put out there.
 2. Hollyhock Park
 1. Dog Park Gravel- Putting gravel at the entrance and around the trash can. We're looking to order a "closed" sign for when area is too muddy. For safety.
 2. Trees- Trees are getting old and all starting to fall.
 3. Recreation Center/Baseball Fields
 1. Concessions- Tug Fest is potentially interested along with Optimist Club to host concessions. Greg will reach out to other non-profits to work the concessions.
 2. Baseball Mound- Team is going to bring their own and will store it on site.
- Upcoming Programs
 4. Daddy Daughter Date Night -
 5. Soccer Registration- Registration closes tonight.
 6. Softball/Baseball/Tball-
 7. Summer Programs- Kwik Star does not want to be a title sponsor. Greg will reach out to Fareway. If not thing reaching out to small business.
 8. Summer Events- Chalk the Walk on Mother's Day Weekend. Parcel out the Levee for \$10 per participant to draw on the walk. We'll have a theme, and possible winner.
- New Business
 1. SCRA- Will use Grant to help with new pavilion area outside City Hall. Looking into getting new windscreens for the area.
 2. New Classes- Babysitting for Success, Sat May 6th. 10:30AM at the library. It will be 3 hours long, with fire dept being involved. Encanto Class/Cooking treats on Sat, June 24.
 3. Child Feeding Ordinance- Already part of Iowa Law. Signs will be placed around at parks.
- Adjournment- Tim motions to adjourn. Heather seconds. Motion passed. Meeting adjourned at 6:34PM.

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BUDGET REPORT
CALENDAR 4/2023, FISCAL 10/2023

PCT OF FISCAL YTD 83.3%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | YTD RECD/EXPD | YTD ENCUMBERED | YTD RECD/EXPD | YTD BALANCE | % RECD/EXPD |
|----------------|---------------------------|--------------|---------------|----------------|---------------|-------------|-------------|
| 001-430-4310 | RENT | .00 | 100.00 | .00 | 100.00 | 100.00- | .00 |
| 001-430-4500 | MISC SERVICE - PARKS | .00 | .00 | .00 | .00 | .00 | .00 |
| 001-430-4550 | SPORTS PROGRAM FEES-PARKS | 22,580.00 | 27,543.80 | .00 | 27,543.80 | 4,963.80- | 121.98 |
| 001-430-4551 | NON-SPORT PROGRAM FEES-PA | 1,500.00 | 1,877.00 | .00 | 1,877.00 | 377.00- | 125.13 |
| 001-430-4705 | CONTRIBUTIONS - PRIVATE | 7,800.00 | 9,212.00 | .00 | 9,212.00 | 1,412.00- | 118.10 |
| 001-430-4710 | REIMBURSEMENTS-PARKS | 300.00 | 686.22 | .00 | 686.22 | 386.22- | 228.74 |
| 001-430-6010 | SALARIES-PARKS | 35,405.00 | 25,947.61 | .00 | 25,947.61 | 9,457.39 | 73.29 |
| 001-430-6040 | OVERTIME | .00 | .00 | .00 | .00 | .00 | .00 |
| 001-430-6061 | SPECIAL PAY - LONGEVITY | 120.00 | 120.00 | .00 | 120.00 | .00 | 100.00 |
| 001-430-6063 | SPECIAL PAY - SICK LEAVE | .00 | .00 | .00 | .00 | .00 | .00 |
| 001-430-6064 | SPECIAL PAY - VACATION | .00 | .00 | .00 | .00 | .00 | .00 |
| 001-430-6068 | SPECIAL PAY - LEISURE | .00 | .00 | .00 | .00 | .00 | .00 |
| 001-430-6069 | SPECIAL PAY - BEREAVEMENT | .00 | .00 | .00 | .00 | .00 | .00 |
| 001-430-6142 | 457 CITY ADMIN-CITY SHARE | .00 | .00 | .00 | .00 | .00 | .00 |
| 001-430-6150 | GROUP INSURANCE-PARKS | 6,731.00 | 6,623.61 | .00 | 6,623.61 | 107.39 | 98.40 |
| 001-430-6210 | ASSOCIATION DUES-PARKS | 550.00 | 550.00 | .00 | 550.00 | .00 | 100.00 |
| 001-430-6230 | TRAINING | 250.00 | 458.38 | .00 | 458.38 | 208.38- | 183.35 |
| 001-430-6350 | OPERATIONAL EQUIPMENT REP | 500.00 | 684.44 | .00 | 684.44 | 184.44- | 136.89 |
| 001-430-6371 | ELECTRIC/GAS EXPENSE | 300.00 | 431.00 | .00 | 431.00 | 131.00- | 143.67 |
| 001-430-6373 | TELECOM-PARKS | 240.00 | 158.49 | .00 | 158.49 | 81.51 | 66.04 |
| 001-430-6374 | WATER/SEWER EXPENSE | 750.00 | 315.11 | .00 | 315.11 | 434.89 | 42.01 |
| 001-430-6407 | ENGINEERING EXPENSE | 5,000.00 | 4,698.00 | .00 | 4,698.00 | 302.00 | 93.96 |
| 001-430-6408 | INSURANCE PARKS | 1,512.00 | 1,511.52 | .00 | 1,511.52 | .48 | 99.97 |
| 001-430-6411 | LEGAL EXPENSE | 1,500.00 | 1,577.00 | .00 | 1,577.00 | 77.00- | 105.13 |
| 001-430-6415 | RENTS/LEASES-EQUIP/VEHICL | 3,000.00 | 2,927.06 | .00 | 2,927.06 | 72.94 | 97.57 |
| 001-430-6419 | TCHNLGY SVCS-PARKS | 9,600.00 | 9,546.16 | .00 | 9,546.16 | 53.84 | 99.44 |
| 001-430-6421 | LEGAL PUBLICATIONS | .00 | .00 | .00 | .00 | .00 | .00 |
| 001-430-6422 | DONATIONS/GRANTS/SPONSORS | .00 | .00 | .00 | .00 | .00 | .00 |
| 001-430-6490 | OTHER PROFESSIONAL SERVIC | 25,000.00 | 20,654.67 | .00 | 20,654.67 | 4,345.33 | 82.62 |
| 001-430-6499 | OTR CNTRL SVC-PARKS | 5,000.00 | 3,330.88 | .00 | 3,330.88 | 1,669.12 | 66.62 |
| 001-430-6505 | OTHER EQUIPMENT | 2,000.00 | 439.96 | .00 | 439.96 | 1,560.04 | 22.00 |
| 001-430-6506 | OFC SUPLS-PARKS | .00 | 57.64 | .00 | 57.64 | 57.64- | .00 |
| 001-430-6507 | OPERATING SUPPLIES | 1,500.00 | 1,280.77 | .00 | 1,280.77 | 219.23 | 85.38 |
| 001-430-6508 | POST/SHIP-PARKS | 500.00 | .00 | .00 | .00 | 500.00 | .00 |
| 001-430-6509 | SIGNS/POSTS | .00 | .00 | .00 | .00 | .00 | .00 |
| 001-430-6511 | PROTECTIVE EQUIPMENT | .00 | .00 | .00 | .00 | .00 | .00 |
| 001-430-6514 | BUILDINGS/GROUNDS SUPPLIE | 7,500.00 | 297.01 | .00 | 297.01 | 7,202.99 | 3.96 |
| 001-430-6516 | FUEL | 1,100.00 | 613.64 | .00 | 613.64 | 486.36 | 55.79 |
| 001-430-6520 | PROGRAM SUPPLIES | 12,150.00 | 7,942.68 | .00 | 7,942.68 | 4,207.32 | 65.37 |
| 001-430-6550 | BUILDINGS-NON CAPITAL | .00 | .00 | .00 | .00 | .00 | .00 |
| 001-430-6730 | LAND | 52,500.00 | 52,503.25 | .00 | 52,503.25 | 3.25- | 100.01 |
| 001-430-6799 | OTHER CAPITAL OUTLAY | 12,000.00 | .00 | .00 | .00 | 12,000.00 | .00 |
| DIFFERENCE | | 152,528.00- | 103,249.86- | .00 | 103,249.86- | 49,278.14- | 67.69 |
| PROOF | | 152,528.00- | 103,249.86- | .00 | 103,249.86- | 49,278.14- | 67.69 |

I'm recommending that bags are no longer permitted inside the Rec Center. This is not a good activity for the gym. The tile floor is damaged because of the tape being used to hold the board units in place. Bags were told not to use tape on the floor and to find an alternative way to place their boards. That request was ignored. We also have an extreme number of cigarette butts outside the main entrance. It's gross and looks like an ashtray. The gym should be kept clean and orderly for all groups to use and enjoy.

We have discontinued activities in the past because they were not a good fit for the Rec Center, including, Little League baseball hitting hard balls inside the gym. Another example is Dek Hockey. It was too rough for the gym floor plus the stench they left was hard to get rid of in the gym

Bob Haessler



LCIA (/custhome.php) / Activity List

(/frontdesk)

(/catalog)

Activity List

Create Activity

(/editor/edit/sessions) FILTERS
 (/editor/edit/managedRoster) Filter by "Managed Roster"
 (/editor/edit/leagueList) Filter by "League List"
 (/programs/Program Roster) Filter by "Program Roster"
 (/editor/edit/assessment) Filter by "Assessment"
 (/editor/edit/category) Filter by "Category"
 (/editor/edit/registrationPeriod) Filter by "Registration Period"
 (/instructor/contracts) Filter by "Location"
 (/checkin.php) CATEGORY Filter by "Category"
 (/checkin/attendance) Filter by "Attendance"
 (/volunteer/management) PROGRAM PERIOD Filter by "Program Period"
 (/restore/sessions) Filter by "Program Period"
 ACTIVITY TYPE Filter by "Activity Type"
 (/reports) STATUS Filter by "Status"
 SESSION START From: [Date] To: [Date]
 WAITING LIST STATUS (/support) Any Has Waiting List
 SESSION ADMIN + [] X
 ITEMS PER PAGE 50 100 500 1000
 HIDE EMPTY ACTIVITIES Yes No

| # | | Code | Name | Location | Dates | Days | Times | Ages | Roster |
|---|---|------|--|----------|----------------|--------|---------|---------------------------------------|----------------------|
| | ↓ | | YOUTH FLAG FOOTBALL 3 | | | | | | |
| | ↓ | | MEMBERSHIPS - EXAMPLE 2 | | | | | | |
| | ↓ | | YOUTH SOCCER 3 | | | | | | |
| | ↓ | | MEMBERSHIPS 4 | | | | | | |
| | ↓ | | YOUTH SOFTBALL 4 | | | | | | |
| 1 | ↓ | Code | PeeWee Red | VsPBF | May 21- Jun 28 | W, SU | 12:00am | 1st Grade - 2nd Grade, Female | View (29) (/enrollme |
| 2 | ↓ | Code | PeeWee Silver | VsPBF | May 22- Jun 30 | M, F | 12:00am | 3rd Grade - 5th Grade, Female | View (37) (/enrollme |
| 3 | ↓ | Code | Junior | VsPBF | May 16- Jul 6 | TU, TH | 12:00am | 6th Grade - 8th Grade, Female | View (23) (/enrollme |
| 4 | ↓ | Code | Senior | VsPBF | May 24- Jul 12 | W, SU | 12:00am | 9th Grade - 12th Grade, Female | View (10) (/enrollme |
| | ↓ | | TBALL 1 | | | | | | |
| 5 | ↓ | Code | Tball | VsPBF | Apr 23- Jun 4 | Sun | 12:00am | Pre-School Grade - Kindergarten Grade | View (47) (/enrollme |
| | ↓ | | DADDY DAUGHTER/MOTHER SON DATE NIGHT 3 | | | | | | |
| | ↓ | | BASEBALL CAMP 1 | | | | | | |
| | ↓ | | SPORTS SPONSORSHIP | | | | | | |