



# CITY OF LECLAIRE, IOWA

325 WISCONSIN STREET  
LECLAIRE, IOWA 52753-0605

TEL: (563)-289-4242

FAX: (563)-289-6014  
[WWW.LECLAIREIOWA.GOV](http://WWW.LECLAIREIOWA.GOV)

## LECLAIRE PARKS & RECREATION COMMISSION AGENDA Wednesday, June 7th, 2023 6:00 PM at Vet's Plex Baseball Complex

The Agenda is as follows:

- Roll Call
- Visitors
- Approving 5/3/23 Minutes
- Administrative:
  1. RFP Parks
  2. Casino Night
  3. August Replacements
  4. Bike Racks
- Recreational Facilities Update
  1. Huckleberry Park
    1. New Horizon
    2. Pickleball Courts
    3. Coyote
  2. Baseball
    1. New Groundskeeper/Umpires
    2. Vet's Plex Renovation Approval
- Upcoming Programs
  1. Soccer
  2. Party in the Park
  3. Encanto
- New Business
- Adjournment

### Title VI Notice to the Public

*It is the policy of the City of LeClaire to assure full compliance with Title VI of the Civil Rights Act of 1964 related statutes and regulation provide that no person shall on the basis of race, color, national origin, gender, age or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity conducted by the City. Any person who believes that they are being denied participation in a project, being denied benefits of a program, or otherwise being discriminated against because of race, color, national origin, gender, age, or disability, may contact the City Administrator for the City of LeClaire at (563)-289-6004.*



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## LECLAIRE PARKS & RECREATION COMMISSION

Minutes Wednesday, May 2<sup>nd</sup>, 2023

6:00 PM at City Hall Conference Room

The Minutes are follows:

- Roll Call-Amy Blair, Tom Ross, Tim Lovell, Tonia Kennedy, Heather Richardel, Maggie Tonkin
- Visitors
- Approving 4/5/23 Minutes- Tom Motioned, Heather Second
- Administrative:
  1. Master Plan Approval- City Council approved our Master Plan!
  2. Meeting Days- Parks- The next meeting will take place at Vet's Plex Baseball Park
- Recreational Facilities Update
  1. Huckleberry Park
    1. Courts- Windsock is up at the courts, and they are open for the season.
    2. Trail Clean Up- Greg worked with VisitIowa to create a trail clean up.
  2. Hollyhock Park
    1. Port a Potties- They are officially out at Hollyhock by the dog park.
    2. Swings- Greg is going to look into the Fall SCRA grant for new swings, since they need to be replaced.
  3. Recreation Center/Baseball Fields
    1. Scheduling/Field Prep- Greg was looking for new ideas on sending out schedules, and if anyone knew of volunteers that wanted to help prep the field.
    2. Softball/Baseball Equipment- Greg said a lot of prior equipment was gone, and is going to fill it with new orders.
- Upcoming Programs
  1. Baseball/Softball/Tball (Current)- The seasons have started off well, but Tball was pushed back a week.
  2. Chalk the Walk- Greg is handing out chalk to businesses instead of a full levee event.
  3. Party in the Park/Summer- Greg is going to have these once a month. Volunteers welcome!
  4. Babysitting/Encanto- Babysitting didn't gain traction, but Encanto is a cooking class that he hopes will do well!
  5. Garage Sale- Parks and Rec is working on the garage sale for first weekend of June.
- New Business
  1. Master Plan Priority- Greg and Commission went line item by line item to discuss how to prioritize the Master Plan items.
  2. Smoking Ordinance- Greg continues to work with SCHD to potentially create a smoking ordinance for youth sports.
- Adjournment-Tim motioned, Tonia Second

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# LeClaire Parks and Recreation Presents: Encanto Cooking!

**Who:** Children ages 11 and up

There is a maximum of 25 students

**What:** Hear the story, take an Encanto trivia questionnaire, make tissue paper flowers, an edible magic wand and delicious tacos (let's not TACO about Bruno)! A thoroughly fun workshop, just 1 1/2 long and most enjoyable!

**When:** Saturday, June 24th 10:30AM-12:00 PM

Parents please arrive at 11:45 to sample treats!

**Where:** LeClaire Public Library- 323 Wisconsin St

**Cost:** \$30 per registration

**Instructor:** Linda Jones

**Register Here:**



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For more information or questions, please call

Greg Ludwig @ 563-289-6056



**BUDGET REPORT**  
**CALENDAR 6/2023, FISCAL 12/2023**

**PCT OF FISCAL YTD 100.0%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	YTD RECD/EXPD	YTD ENCUMBERED	YTD RECD/EXPD	YTD BALANCE	% RECD/EXPD
001-430-4310	RENT	.00	100.00	.00	100.00	100.00-	.00
001-430-4500	MISC SERVICE - PARKS	.00	.00	.00	.00	.00	.00
001-430-4550	SPORTS PROGRAM FEES-PARKS	22,580.00	29,303.80	.00	29,303.80	6,723.80-	129.78
001-430-4551	NON-SPORT PROGRAM FEES-PA	1,500.00	1,907.00	.00	1,907.00	407.00-	127.13
001-430-4705	CONTRIBUTIONS - PRIVATE	7,800.00	12,012.00	.00	12,012.00	4,212.00-	154.00
001-430-4710	REIMBURSEMENTS-PARKS	300.00	.00	.00	.00	300.00	.00
001-430-6010	SALARIES-PARKS	35,405.00	31,455.58	.00	31,455.58	3,949.42	88.85
001-430-6040	OVERTIME	.00	.00	.00	.00	.00	.00
001-430-6061	SPECIAL PAY - LONGEVITY	120.00	120.00	.00	120.00	.00	100.00
001-430-6063	SPECIAL PAY - SICK LEAVE	.00	.00	.00	.00	.00	.00
001-430-6064	SPECIAL PAY - VACATION	.00	.00	.00	.00	.00	.00
001-430-6068	SPECIAL PAY - LEISURE	.00	.00	.00	.00	.00	.00
001-430-6069	SPECIAL PAY - BEREAVEMENT	.00	.00	.00	.00	.00	.00
001-430-6142	457 CITY ADMIN-CITY SHARE	.00	.00	.00	.00	.00	.00
001-430-6150	GROUP INSURANCE-PARKS	6,731.00	8,060.55	.00	8,060.55	1,329.55-	119.75
001-430-6210	ASSOCIATION DUES-PARKS	550.00	550.00	.00	550.00	.00	100.00
001-430-6230	TRAINING	250.00	458.38	.00	458.38	208.38-	183.35
001-430-6350	OPERATIONAL EQUIPMENT REP	500.00	684.44	.00	684.44	184.44-	136.89
001-430-6371	ELECTRIC/GAS EXPENSE	300.00	523.25	.00	523.25	223.25-	174.42
001-430-6373	TELECOM-PARKS	240.00	198.19	.00	198.19	41.81	82.58
001-430-6374	WATER/SEWER EXPENSE	750.00	364.71	.00	364.71	385.29	48.63
001-430-6407	ENGINEERING EXPENSE	5,000.00	4,698.00	.00	4,698.00	302.00	93.96
001-430-6408	INSURANCE PARKS	1,512.00	1,869.42	.00	1,869.42	357.42-	123.64
001-430-6411	LEGAL EXPENSE	1,500.00	1,653.00	.00	1,653.00	153.00-	110.20
001-430-6415	RENTS/LEASES-EQUIP/VEHICL	3,000.00	3,559.91	.00	3,559.91	559.91-	118.66
001-430-6419	TCHNLGY SVCS-PARKS	9,600.00	9,546.16	.00	9,546.16	53.84	99.44
001-430-6421	LEGAL PUBLICATIONS	.00	.00	.00	.00	.00	.00
001-430-6422	DONATIONS/GRANTS/SPONSORS	.00	.00	.00	.00	.00	.00
001-430-6490	OTHER PROFESSIONAL SERVIC	25,000.00	25,549.67	.00	25,549.67	549.67-	102.20
001-430-6499	OTR CNTRTL SVC-PARKS	5,000.00	5,769.42	.00	5,769.42	769.42-	115.39
001-430-6505	OTHER EQUIPMENT	2,000.00	1,037.96	.00	1,037.96	962.04	51.90
001-430-6506	OFC SUPLS-PARKS	.00	75.63	.00	75.63	75.63-	.00
001-430-6507	OPERATING SUPPLIES	1,500.00	1,558.59	.00	1,558.59	58.59-	103.91
001-430-6508	POST/SHIP-PARKS	500.00	.00	.00	.00	500.00	.00
001-430-6509	SIGNS/POSTS	.00	.00	.00	.00	.00	.00
001-430-6511	PROTECTIVE EQUIPMENT	.00	.00	.00	.00	.00	.00
001-430-6514	BUILDINGS/GROUNDS SUPPLIE	7,500.00	472.93	.00	472.93	7,027.07	6.31
001-430-6516	FUEL	1,100.00	693.17	.00	693.17	406.83	63.02
001-430-6520	PROGRAM SUPPLIES	12,150.00	12,191.59	.00	12,191.59	41.59-	100.34
001-430-6550	BUILDINGS-NON CAPITAL	.00	.00	.00	.00	.00	.00
001-430-6730	LAND	52,500.00	52,503.25	.00	52,503.25	3.25-	100.01
001-430-6799	OTHER CAPITAL OUTLAY	12,000.00	.00	.00	.00	12,000.00	.00
	DIFFERENCE	152,528.00-	120,271.00-	.00	120,271.00-	32,257.00-	78.85
	PROOF	152,528.00-	120,271.00-	.00	120,271.00-	32,257.00-	78.85