



CITY OF LECLAIRE, IOWA

325 WISCONSIN STREET
LECLAIRE, IOWA 52753-0605

TEL: (563)-289-4242

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LECLAIRE PARKS & RECREATION COMMISSION AGENDA Thursday, September 21st, 2023 6:00 PM at City Hall Conference Room

The Agenda is as follows:

- Roll Call
- Visitors
- Approval of July and August Minutes
- Administrative:
 1. Owen from Boy Scouts
 2. CIP
 3. Cody's Hunt Update
 4. Master Plan Kickoff
- Recreational Facilities Update
 1. Huckleberry Park
 - A. Soccer
 - B. Seeding New Land
 - C. Shoe Trade
 - D. Bags
 2. Recreation Center/Baseball Field
 1. Field Update/ Bids
- Upcoming /Current Programs
 1. Catalog
 2. Soccer
 3. Football
- New Business
 1. Interview for Commission
- Adjournment

Title VI Notice to the Public

It is the policy of the City of LeClaire to assure full compliance with Title VI of the Civil Rights Act of 1964 related statutes and regulation provide that no person shall on the basis of race, color, national origin, gender, age or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity conducted by the City. Any person who believes that they are being denied participation in a project, being denied benefits of a program, or otherwise being discriminated against because of race, color, national origin, gender, age, or disability, may contact the City Administrator for the City of LeClaire at (563)-289-6004.



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LECLAIRE PARKS & RECREATION COMMISSION AGENDA Wednesday, August 20th, 2023 6:00 PM at City Hall Conference Room

The Minutes are as follows:

- Roll Call- Greg, Tom, Tonia, Michelle
- Visitors-
- Administrative:
 1. Great Places- P&R is in the process of designating Iowa Great Places program to help promote our mission. This will also help us stand out when applying for grants in the future.
 2. Cody's Hunt- Letters were sent out to surrounding residents of the proposed trail along Silver Creek.
 3. RFP- Confluence was chosen. There are still a few negotiations to work out. Once settled, will go to council for final approval.
- Recreational Facilities Update
 1. Huckleberry Park
 - A. Soccer- Fields are painted. Quick Play goals have been purchased for the fall season. Approximately 150 participants registered.
 - B. Concessions- No current concessions set up.
 - C. Shoe Trade- This is going over very well. Anyone is free to donate or take and type of sports clean and shin guards.
 2. Recreation Center/Baseball Field
 1. Field Update- Plans for council final approval at next meeting. V&K and Lovell fencing has been out to start looking at the project to update the fields.
 2. Usage Update- Fall league has started using fields for season.
- Upcoming Programs
 1. Soccer- Practices have started.
 2. Football- Football numbers are down from previous year. Practices have started.
 3. Movie in the Park- Final movie of the season is coming up. September 2nd. Super Mario Bros. Kneaded Kindness will be serving food. TJ the magician will be back to create balloon animals for the kids.
 4. Program Booklet-
- New Business-
- Adjournment-

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LECLAIRE PARKS & RECREATION COMMISSION AGENDA
Wednesday, July 19th, 2023 6:00
PM at Huckleberry Park

The Minutes are as follows:

- Roll Call- Greg, Tonia, Maggie, Tom, Michelle, Heather.
- Visitors-
- Approving 6/7/23 Minutes- Tom motions to approve, Heather seconds. Motion passed.
- Administrative:
 1. RFP Update: Finish on 7/12 for Vets park and Huckleberry. Masterplan closes Aug 2nd. Interviews will be completed Aug 7th and a decision will be made in the middle of August.
 2. Cody's Hunt- P&R propose creating a bike park along Silver Creek through Le Claire. Tonia motions to approve, Maggie seconds. Motion passes to propose trail to council.
 3. August Replacements- Bob and Tim board seats are up for re-election. Plan to conduct interviews to fill seat.
 4. Table Acquisition- McDonalds has donated tables that have been placed at Huckleberry Park. They are located under the pavilion.
- Recreational Facilities Update
 1. Huckleberry Park
 1. Painting: Soccer field painting will be completed by public works prior to season.
 2. New Goals: Plan to order new goals before the start of fall season.
 3. REAP Grant- Greg plans to apply for \$10,000.00 grant due by Aug 15th. Grant will be for decluttering and cleaning up trail.
 2. Vet's Plex
 1. Field Renovation- City engineer came on July 18th. Plan to push field back and repair retaining wall. This may interfere with Fall season. The upper field will be graded, with new dugouts. Bids will start early August.
- Upcoming Programs
 1. Soccer-Sign up is out for soccer as well as football. Pictures for both sports will be held in middle August.
 2. Party in the Park- Aug movie will be Bad Guys with Riverview Roadhouse sponsoring and supplying food. Movie to start at 8:15
 3. Football- Greg will be reaching out to High school kids to help coach/volunteer/ref for hours.
- New Business
- Adjournment- Tonia motions to adjourn, Heather seconds. Motion passed.

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BUDGET REPORT
CALENDAR 9/2023, FISCAL 3/2024

PCT OF FISCAL YTD 25.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	YTD RECD/EXPD	YTD ENCUMBERED	YTD RECD/EXPD	YTD BALANCE	% RECD/EXPD
001-430-4310	RENT	.00	.00	.00	.00	.00	.00
001-430-4500	MISC SERVICE - PARKS	.00	.00	.00	.00	.00	.00
001-430-4550	SPORTS PROGRAM FEES-PARKS	22,580.00	7,395.00	.00	7,395.00	15,185.00	32.75
001-430-4551	NON-SPORT PROGRAM FEES-PA	7,000.00	.00	.00	.00	7,000.00	.00
001-430-4705	CONTRIBUTIONS - PRIVATE	7,800.00	2,080.00	.00	2,080.00	5,720.00	26.67
001-430-4710	REIMBURSEMENTS-PARKS	300.00	.00	.00	.00	300.00	.00
001-430-6010	SALARIES-PARKS	39,109.00	9,370.80	.00	9,370.80	29,738.20	23.96
001-430-6040	OVERTIME	.00	.00	.00	.00	.00	.00
001-430-6061	SPECIAL PAY - LONGEVITY	120.00	.00	.00	.00	120.00	.00
001-430-6063	SPECIAL PAY - SICK LEAVE	.00	.00	.00	.00	.00	.00
001-430-6064	SPECIAL PAY - VACATION	.00	.00	.00	.00	.00	.00
001-430-6068	SPECIAL PAY - LEISURE	.00	.00	.00	.00	.00	.00
001-430-6069	SPECIAL PAY - BEREAVEMENT	.00	.00	.00	.00	.00	.00
001-430-6142	457 CITY ADMIN-CITY SHARE	.00	.00	.00	.00	.00	.00
001-430-6150	GROUP INSURANCE-PARKS	5,171.00	2,148.07	.00	2,148.07	3,022.93	41.54
001-430-6210	ASSOCIATION DUES-PARKS	730.00	.00	.00	.00	730.00	.00
001-430-6230	TRAINING	1,500.00	.00	.00	.00	1,500.00	.00
001-430-6350	OPERATIONAL EQUIPMENT REP	500.00	.00	.00	.00	500.00	.00
001-430-6371	ELECTRIC/GAS EXPENSE	300.00	134.20	.00	134.20	165.80	44.73
001-430-6373	TELECOM-PARKS	240.00	39.72	.00	39.72	200.28	16.55
001-430-6374	WATER/SEWER EXPENSE	250.00	115.61	.00	115.61	134.39	46.24
001-430-6407	ENGINEERING EXPENSE	.00	.00	.00	.00	.00	.00
001-430-6408	INSURANCE PARKS	1,693.00	1,768.36	.00	1,768.36	75.36-	104.45
001-430-6411	LEGAL EXPENSE	.00	.00	.00	.00	.00	.00
001-430-6415	RENTS/LEASES-EQUIP/VEHICL	3,900.00	1,002.68	.00	1,002.68	2,897.32	25.71
001-430-6419	TCHNLGY SVCS-PARKS	10,000.00	.00	.00	.00	10,000.00	.00
001-430-6421	LEGAL PUBLICATIONS	.00	.00	.00	.00	.00	.00
001-430-6422	DONATIONS/GRANTS/SPONSORS	.00	.00	.00	.00	.00	.00
001-430-6490	OTHER PROFESSIONAL SERVIC	.00	47.88	.00	47.88	47.88-	.00
001-430-6499	OTR CNTRTL SVC-PARKS	6,800.00	825.09	.00	825.09	5,974.91	12.13
001-430-6505	OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00
001-430-6506	OFC SUPLS-PARKS	100.00	.00	.00	.00	100.00	.00
001-430-6507	OPERATING SUPPLIES	1,500.00	22.98	.00	22.98	1,477.02	1.53
001-430-6508	POST/SHIP-PARKS	150.00	75.00	.00	75.00	75.00	50.00
001-430-6509	SIGNS/POSTS	500.00	.00	.00	.00	500.00	.00
001-430-6511	PROTECTIVE EQUIPMENT	150.00	.00	.00	.00	150.00	.00
001-430-6514	BUILDINGS/GROUNDS SUPPLIE	7,500.00	296.31	.00	296.31	7,203.69	3.95
001-430-6516	FUEL	1,100.00	263.95	.00	263.95	836.05	24.00
001-430-6520	PROGRAM SUPPLIES	18,250.00	6,269.00	.00	6,269.00	11,981.00	34.35
001-430-6550	BUILDINGS-NON CAPITAL	.00	.00	.00	.00	.00	.00
001-430-6730	LAND	52,500.00	.00	.00	.00	52,500.00	.00
001-430-6799	OTHER CAPITAL OUTLAY	.00	810.53-	.00	810.53-	810.53	.00
DIFFERENCE		114,383.00-	12,094.12-	.00	12,094.12-	102,288.88-	10.57
PROOF		114,383.00-	12,094.12-	.00	12,094.12-	102,288.88-	10.57



Bid Summary

PROJECT: Veterans Memorial Park Field Improvements
LeClaire, Iowa

BID CLOSING DATE: Thursday, September 14, 2023
BID CLOSING TIME: 2:00 PM

CONTRACTOR	TIMELY RECEIVED	BASE BID	MEETS SPECIFICATION	BID BOND
PCT CONSTRUCTION	Y	\$ 511,987.50	Y	Y
VALENTINE CONSTRUCTION	Y	\$ 335,815.98	Y	Y
CENTRAL EXCAVATING	Y	\$ 353,723.50	Y	Y
BRUCE BUILDERS	Y	\$ 412,442.68	Y	Y
MILLER TRUCKING & EXCAVATING	Y	\$ 469,828.00	Y	Y
LAWNS UNLIMITED OF IOWA	Y	\$ 453,993.28	Y	Y

Prepared By
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