



# CITY OF LECLAIRE, IOWA

25 WISCONSIN STREET  
LECLAIRE, IOWA 52753

TEL: (563)-289-4242 FAX: (563)-289-6014  
[WWW.LECLAIREIOWA.GOV](http://WWW.LECLAIREIOWA.GOV)

## LECLAIRE BOARD OF ADJUSTMENT MEMBERSHIP

### APPLICATION SOLICITATION & ACCEPTANCE NOTICE

Notice is hereby given that the **LeClaire Board of Adjustment** is now soliciting and accepting applications for Board membership. The Board of Adjustment is currently looking for male applicant(s); however the Board is accepting applications from anyone interested in serving on the Board of Adjustment. The Board of Adjustment is a “quasi-judicial” board created by the City of LeClaire in accordance with Iowa Code Chapter 414. It is an independent volunteer board consisting of five (5) members who serve five (5) year, staggered terms. The Board’s duties include deciding on requests for variances, special permits and exceptions from the LeClaire Zoning Ordinance, and appeals of decisions of the City’s Zoning Administrator. The Board meets on an “on-call, as-needed” basis (when applications are filed) on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month at 7:00 p.m. at the LeClaire City Hall.

Any and all residents are invited and encouraged to apply. Only applications submitted using the City’s standard “**COMMITTEE/BOARD MEMBERSHIP APPLICATION**” form (available in hard copy format at City Hall or electronically by email inquiry) accompanied by a personal resume will be reviewed and considered. Formal applications (*electronic versions permitted*) will be accepted at the LeClaire City Hall (or at [echoate@leclaireiowa.gov](mailto:echoate@leclaireiowa.gov)).

For further information, please feel free to contact City Hall at any time.

Jenna Schelhaas  
Secretary to the Board of Adjustment